

Regular Meeting Board of Trustees Minutes June 6, 2022 | 6:30-8 PM | Conf C

Meeting Purpose: Overall JCHC Update

Leader: Merlin Miller

Facilitator: Bryan Hunger

Recorder: Nanette Everly

Board Education – Marcia Holsinger explained the SHIP program.

The Regular Meeting of the JCHC Board of Trustees was called to order at 6:30 PM by Merlin Miller, Chair.

Connect to Purpose – Bryan read patient survey comments.

Mr. Miller asked for approval of the consent agenda and minutes from 5/2/22. Mrs. Greeson moved and Mr. Hanshaw seconded approval of consent agenda and minutes. **Motion carried unanimously.**

Mr. Miller opened the floor for public comment. There was no one in attendance.

Mr. Miller asked for the Medical Staff report. Dr. Karimova reported on applications from Brian Marovets, MD, Active; Kayla Frazier, ARNP, AHP (Uro/McCoy); and Chris Welder, MD, Consulting (RCI). Mr. Keller moved and Mrs. Greeson seconded to approve the medical staff report. **Motion carried unanimously.** FYI Resignations: Steven Sword, MA, CCC-A – AHP staff, and Rochelle Phelps, LISW – AHP (Optimae).

Larry explained the April 2022 and FY22 statistics and financials. There was a net income of (\$1,320,792) for the month and (\$1,090,552) for FY22. Days cash on hand 122.09. Debt Service is at 0.83. Showed a power point of information as everything was discussed. Higher expenses than budgeted again this month.

FY23 Operating and Capital Budgets were discussed. The following assumptions were used for the Operating Budget:

- Budgeted of up to a 3% salary increase
- Budgeted 4.75% increase in all charges (still puts us below peer group and statewide averages).

Operating budget shows a negative operating margin of (\$546,539) with a positive total margin of \$657,445. All loan covenants are met. Numbers also show a decrease in cash/cash equivalents by (\$1,283,582). Capital Budget shows proposed purchases totaling just over \$2.2M. Showed power point of stats for FY23 projections and FY22 annualized. After discussion, Mr. Hanshaw moved and Mrs. Greeson seconded to approve the FY23 Budgets. **Motion carried unanimously.**

Mr. Miller asked for the CEO's report. Mr. Hunger explained:

- As required by COP regulations, the medical staff and board of trustees need to approve the position of Dietary Manager and Dietitian. The med staff has approved Terry Wells, Dietary Manager, and Colette Banda, Dietitian/Asst Dietary Manager. After discussion, Mr. Keller moved and Mr. Hanshaw seconded to approve these positions. **Motion carried unanimously.**
- After discussion, Mrs. Rebling moved and Mrs. Greeson seconded the annual approval of the Quality Improvement Plan.
- After discussion, Mrs. Greeson moved/Mr. Keller seconded to approve Credentialing Process Policy. **Motion carried unanimously.**
- Board/Trustees Confidentiality Policy was handed out for the annual signature update.

- The annual CAH report was emailed with agenda. This is an overall review of the last fiscal year as required by Medicare. After discussion, Mrs. Greeson moved and Mr. Hanshaw seconded to approve the CAH Annual Review. **Motion carried unanimously.** With this annual review, the list of policies worked on during the review period was included.
- We contract with Millimans to help determine pt acuity level and they have reported that they have had a data breach that may include 800-850 of our patients. We will be talking with our attorney to make sure we are doing what we need to on our end.
- Employee Satisfaction Results reviewed.

Mr. Miller gave the Chair report – No report this month.

Mr. Keller moved and Mr. Hanshaw seconded to adjourn the meeting into closed session for the quarterly QI report under Iowa Code Section 21.5.I(1). **Motion carried unanimously.**

After coming out of closed session, Mr. Hanshaw moved and Mrs. Greeson seconded to approve the QI report. **Motion carried unanimously.**

Mrs. Greeson moved and Mrs. Rebling seconded to adjourn the regular meeting. **Motion carried unanimously.**

Joneane Parker
Secretary/Treasurer

Meeting Participants:

Members present in person were Merlin Miller, Julie Greeson, Greg Hanshaw, Bob Keller, Joneane Parker (via Zoom), and Renee Rebling. Also present were Bryan Hunger, CEO; Larry Peach, CFO; Curtis Smith, COO; Jacque Bookin-Nosbisch, CNO; Daniel Uzupis, CIO; Nanette Everly, Board/Med Srvcs Mngr; and Nilfar Karimova, MD
Excused: Trent Hammes

Next Meeting Date: Monday, July 11, 2022 | 6:30 PM | Conf Room C | Search Committee 5:00 PM